-DO-CHECK-ACT CYCLE OF THE THE **E-PAR RACING NSW EMS**

Plan

What are we going to do?

- · Identify needs and opportunities;
- · Set your expectations;
- Define your basic plan to meet your needs and opportunities; and
- Determine financial and personnel requirements, and the schedule.



Do we need any changes, where do we go from here?

- Determine what, if anything, needs to be changed;
- · Identify specific adjustments; and
- · Determine if we stay with our current plan or can we take on anything else.



Do

Let's do what we said!

- · Identify who's responsible and
- Develop procedures and tools to fulfill objectives and meet the plan;
- Develop and provide training relevant to the plan and the people Involved: and
- Follow the procedures, processes,

Check

Have we met our expectations?

- · Assess our performance;
- · Determine if we met objectives and
- Did things work as planned/ expected;
- · Identify any "root causes;" and
- Determine corrective actions.



CONTINUAL IMPROVEMENT